

WEMBDON PARISH COUNCIL

**Parish Clerk
Tony Jay
c/o Banwell Village Hall
Westfield Road
Banwell
North Somerset
BS29 6BS
Email wembdonpc@gmail.com
Tel No 07741 461982**

To: The Chairman and all members of Wembdon Parish Council.

You are summoned to attend the Annual Meeting of Wembdon Parish Council, to be held on Monday 18th May 2015 at 7.30 p.m. at the Parish Centre, Wembdon, when the following business will be transacted.

**Signed Tony Jay
Parish Clerk
13th May 2015**

A document study period will commence at 7.15pm, followed immediately by the meeting.

AGENDA

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability), crime and disorder, health and safety, and human rights

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.

Prior to the commencement of the meeting the current Parish Council Chairman will welcome the members of the public, along with the newly elected and re-elected councillors.

- 1. To elect a Chairman of the Parish Council for 2015/16.**
- 2. To request the Chairman to sign a declaration of acceptance of office.**
- 3. To receive the Chairman's welcome to the meeting.**
- 4. To elect a Vice-Chairman of the Parish Council for 2015/16.**

5. **To request the Vice-Chairman to sign a declaration of acceptance of office.**
6. **To approve the postponement of the declaration of acceptance of office from any elected Parish Councillors not present at the meeting.**
7. **To receive the declarations of office from the newly elected Parish Councillors.**
8. **To receive any apologies for absence** (and record approval if a resolution is taken).
9. **To receive declarations of any pecuniary, prejudicial or personal interests on items relating to this agenda.**
10. **To consider actions to fill the vacant seat on the Parish Council (Wembdon – Wembdon ward)**
11. **To appoint members to serve on the following committees and working groups: Planning; Finance; Footpaths and Verges; Highways and Speedwatch; Playing Fields; Allotments; Communications (website and parish paper) and Wembdon Parkland.**
12. **To appoint members to serve on the following liaison groups: EDF/Hinkley Point; Quantock Cluster Group; Bridgwater Cluster Group; St. Georges School Traffic Team; Neighbourhood Plan Team and Village Hall.**
13. **To approve as a correct record the minutes of the meeting of the Parish Council held on 20th April 2015.**
14. **To approve the annual governance statement for 2014/15 (to be supplied at the meeting).**
15. **To receive a Police report regarding crime reports and crime statistics.**
16. **To receive and discuss a report from the Footpaths, Verges and Land Working Group.**
(A report for information without financial commitment)
17. **To receive and discuss a report from the Highways and Speedwatch Working Group.**
(A report for information without financial commitment)
18. **To consider the implications of the proposed traffic regulation order to impose waiting restrictions in the vicinity of Inwood Road, Wembdon**
19. **To consider an email received from Mr B. Bennett regarding i) the footpath connecting Temblett Green, Inwood Road and Wembdon Rise and ii) parking issues in Wembdon Rise.**

20. **To receive and discuss a report from the Playing Fields Working Group.**
(A report for information without financial commitment)
21. **To approve the appointment of GB Sports and Leisure to carry out the annual playground inspection.**
22. **To receive and discuss a report from the Allotments Working Group.**
(A report for information without financial commitment)
23. **To discuss the Greater Quantock Landscape Development Fund.**
24. **To receive and discuss a report from the Communications Working Group.**
(A report for information without financial commitment)
25. **To consider correspondence received:**
- (a) Email received from Stuart Houlet, Service Manager at Sedgemoor District Council regarding Greenway Farm (dated 1.5.15)
26. **To consider a financial update and to approve payments:**
- (a) Statutory Payments as per agreement under minute no 324/13
- (b) Non Statutory Payments List:
- | | |
|-------------------------------------|---------------------------------------|
| SALC - Affiliation fees | £791.69 |
| Woodlands - Wembdon Parkland Access | £4,501.04 plus VAT = £5,401.25 |
| Nina Flint - Bookkeeping Assistance | £13.00 |
| PC Rescue - Computer maintenance | £75.00 |
| CCS - Membership fee | £40.00 |
| SDC – Footpath final charges | £281.97 plus VAT = £338.36 |
| Wembdon PCC – room hire | £8.50 |
27. **To consider matters of report:**
(A report for information without financial commitment)
- (a) Agenda items for the next meeting
 (b) Chairman
 (c) Clerk
 (d) Members
28. **Date of next meeting:** 15th June 2015 at St. Georges School, Wembdon.