

WEMBDON PARISH COUNCIL

Parish Council Clerk, Tony Jay, 5 Maple View, Weston-super-Mare, BS22 9XQ.
Email clerk@wembdon.org Telephone 07859 911204

To: The Chairman and all members of Wembdon Parish Council.

You are summoned to attend the Annual Parish Council Meeting of Wembdon Parish Council, to be held on Monday 13th May 2024 at 7.00 p.m. in Wembdon Village Hall, when the following business will be transacted. Members of the public are welcome to attend the meeting.

Councillors are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, and any disability), crime and disorder, health and safety, the effects of climate change and human rights.

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except that parishioners of Wembdon and members of the press may speak at the commencement of the meeting given over specifically for that purpose however they may speak only once, and only in respect to items listed on the agenda, for a maximum of three minutes. Prior notice must have been given to the Parish Council Chairman or the Parish Clerk no later than 12:00 noon on the third working day prior to the scheduled start time of the Council meeting i.e., Monday 8th May 2024.



Signed Tony Jay
Parish Council Clerk
8th May 2024

Agenda

- 108/24 To appoint a Chairman of the Parish Council.
- 109/24 To appoint a Vice Chairman of the Parish Council.
- 110/24 To request the Chairman and Vice Chairman to sign their declarations of office.
- 111/24 To receive any apologies for absence.

WEMBDON PARISH COUNCIL

- 112/24 To receive members declarations of interest on any agenda item.
- 113/24 To invite public speaking – to hear any person who wishes to address the council on any item listed on this agenda for a maximum of three minutes.
- 114/24 To approve as a correct record the minutes of the meetings of the Parish Council held on 8th April 2024.
- 115/24 To approve the Annual Governance statement for the year ending 31st March 2024 (s.1 of the Annual Return 2023/24).
- 116/24 To approve the Annual Accounting statements for the year ending 31st March 2024 (s.2 of the Annual Return 2023/24).
- 117/24 To receive the Clerk's report.
- 118/24 To receive the Somerset Councillors report.
- 119/24 To consider how the Parish Council will respond to planning applications in the future.
- 120/24 To allocate Councillor roles and responsibilities, including members of the Finance and HR teams.
- 121/24 To appoint Richard Young as the Parish Council's internal auditor for 2024-25.
- 122/24 To consider legal issues regarding Wembdon Common.
- 123/24 To consider the request from Somerset Council that the Parish Council takes over the maintenance of the public rights of way in the parish.
- 124/24 To consider a request for a memorial bench to be installed in the Recreation Ground.
- 125/24 To consider the recommendation of the Neighbourhood Plan Steering Group that the review of the plan should be deferred until the Somerset Local Plan has been published.
- 126/24 To receive a SID and Speed Watch report.
- 127/24 To receive Councillor reports.
No decisions can be made under this item.
- 128/24 To approve as a correct record the minutes of the meeting of the Planning Committee held on 8th April 2024.
- 129/24 To consider the Parish Council's response to the following planning applications.

WEMBDON PARISH COUNCIL

51/24/00007/FHY. 34 Greenacre, Wembdon TA6 7RD. Erection of a two-storey side (east) extension and a single storey rear (south) extension and the relocation of the garage.

130/24 To note the following planning decision made by Somerset Council.

51/24/00004/STP. Land to the northeast of Pippin's Rise, Wembdon. `` Erection of a new agricultural barn including siting of rainwater harvesting tanks and associated hardstanding. Granted.

131/24 To note the statutory payment invoices paid since the last Parish Council meeting.

Payee	Details	Amount £
GWB Services	Maintenance contract *	2827.99
Richard Young	Internal audit fee	50.00
Wembdon Village Hall Trust	1 st quarter rentals for use of hall for meetings (£250.00), CCTV base station service (£250) and Accessible Toilet (£250).	750.00
Zurich Insurance	Annual insurance renewal fee	1683.38
GB Sports	Playground inspections for 6 months *	180.00

132/24 To note the non-statutory payment invoices paid since the last Parish Council meeting.

Payee	Details	Amount £
Tony Jay	Clerk's expenses for April.	168.77
Coomber Security Systems	CCTV callout charge *	90.00
Coomber Security Systems	CCTV callout charge *	120.00
Polden Planning	Neighbourhood Plan review consultation fee *	609.60
RT Signs	Two signs for allotments *	99.19

Items marked with an asterisk include VAT which is reclaimable.

A schedule of all invoices and payments made in the current financial year has been circulated to all members.

133/24 To receive any urgent business.
No decisions can be made under this agenda item.

134/24 Date of next meeting – 10th June 2024.

End of agenda