

# WEMBDON PARISH COUNCIL

Parish Council Clerk, Tony Jay, 5 Maple View, Kewstoke, Weston-super-Mare, BS22 9XQ.  
Email [clerk@wembdon.org](mailto:clerk@wembdon.org) Telephone 07859911204

Minutes of a meeting of Wembdon Parish Council held at Wembdon Village Hall on 15<sup>th</sup> May 2023 that commenced at 7.30pm when the following business was transacted.

Present: Councillors A Reed (Chairman), C Chalk, D Claydon, L Edwards, D Gliddon, B Hedaux, P Major, M Phillips, and J Wellings.

County Councillor: B Bolt.

Parish Clerk: Tony Jay

The retiring Chairman M Solomon opened the meeting and updated Councillors on matters that had taken place since the last Parish Council meeting. He thanked all Councillors and the Clerk for the support they had given him during his years as Chairman and chaired the opening agenda item before leaving the meeting.

- 88/23 To elect a Chairman for the forthcoming year.  
It was unanimously resolved to elect Councillor A Reed.
- 89/23 To request the elected Chairman to sign the declaration of acceptance of office.  
The Chairman signed the declaration of office.
- 90/23 To elect a Vice Chairman for the forthcoming year.  
It was unanimously resolved to appoint Councillor M Phillips as Vice Chairman.
- 91/23 To request the elected Vice Chairman to sign the declaration of office.  
The Vice Chairman signed the declaration of office.
- 92/23 To receive any apologies for absence.  
All Parish Councillors were present.  
County Councillor M Caswell was not able to attend.
- 93/23 To receive declarations of any pecuniary interests on items relating to this agenda, which have not been previously declared in the Councillors register of interests.  
The Chairman declared an interest in agenda item 116/23.
- 94/23 To approve as a correct record the minutes of the meeting of the Parish Council held on 3rd April 2023.  
It was resolved to approve the minutes (6 in favour, 3 abstentions as not present at the meeting).

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95/23 To invite public speaking.

No members of the public or press were present.

96/23 To allocate Councillor roles and responsibilities, including membership of the planning committee; the Parish Council's Local Community Network representative and the Council's representative on the Transport Forum and the EDF Forum.

It was unanimously resolved to appoint the following councillors.

Planning Committee	Chalk, Claydon, Edwards, Gliddon, Major, Phillips, Reed,
Finance team	Gliddon, Hedaux, Phillips, Reed, Wellings
Staffing team	Gliddon, Phillips, Claydon.
Footpaths	Gliddon, Phillips
Parklands	Chalk, Claydon, Edwards.
Village Hall trustee	Phillips
Allotments	Chalk, Claydon
Playing fields	Wellings
Highways	Gliddon, Major
Speedwatch and SID	Gliddon
Website	Major, the Clerk
Facebook	Chalk, Gliddon, and Reed
Litter and Local Environment	Chalk, Edwards
Climate Change	Edwards, Claydon, Reed.
Parish Paper	The Clerk
EDR / Hinkley Forum	Phillips
Local Community Network	Hedaux and Reed

97/23 To approve the Annual Governance statement for the year ending 31<sup>st</sup> March 2023 (s.1 of the Annual Return 2022/23).

It was unanimously resolved to approve the Annual Governance statement,

98/23 To approve the Annual Accounting statements for the year ending 31<sup>st</sup> March 2023 (s.2 of the Annual Return 2022/23).

It was unanimously resolved to approve the Annual Accounting statements.

99/23 To receive the Clerk's report.

The inaugural meeting of the Dowsborough LCN will be held on 14<sup>th</sup> June in Stogursey.

The Coronation celebrations were a great success and will be reported upon in the next Parish Paper.

Councillor Chalk has checked all the litter bins in the parish and found anomalies with the clean surroundings list. These will be submitted to Clean Surroundings and their comments will be acted upon.

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The Clerk should have a set of keys for the hall. Councillor Phillips will arrange this.

100/23 To consider the Parish Council's banking arrangements.

It was unanimously resolved to leave our finances with Unity Trust at the present time but for the Clerk to enquire into the opening of a reserve account with Unity Trust to get some interest.

Also, for the Clerk to make enquiries into obtaining a Council credit card.

101/23 To consider a request from a parishioner for junior goalposts to be installed on the playing fields.

Following a long debate, it was decided that:

- Fixed posts would not be suitable as the grass in the goalmouth would quickly wear away.
- Moveable posts would not be suitable, as vandals could remove them and either take them away or, for example, throw them in the rhyme (as has happened with other items in the past).
- Children playing football would disrupt the activities of other playing field users e.g., those people taking picnics.

Therefore, despite it being generally agreed in principle that it would be good for the children to have a set of goalposts then this would not be practical at the present time. It was unanimously resolved not to provide the goalposts.

102/23 To consider a quotation of £2,734 received from GB Sports to supply and install Black EPDM Edge repairs at the playground.

It was agreed to try and obtain a cheaper quotation for this work. The Chairman will look into this.

103/23 To receive a report on Highways.

The temporary traffic lights on Wembdon Rise have gone, with the wall being rebuilt. The neighbouring wall has now also been condemned and the traffic lights will have to be introduced again. The Clerk will inform County Highways about this problem.

There is an abandoned and untaxed car on Wembdon Hill. This has been reported and is being dealt with.

104/23 To receive a report on the Footpaths and Verges.

The verges on Gypsy Lane need cutting back, along with the allotment paths which have not been cut in April or May. The contractor has been asked to cut these area as a matter of urgency.

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The damaged manhole cover in Wembdon Rise still has not been repaired by BT Openreach. This was first reported to them in October 2022. This will be reported again by Councillor Major.

105/23 To receive a report on the Playing Fields and Common.  
All is looking good at the present time.

106/23 To receive a report on the Parklands.  
The stumps have arrived for the stumpery. Ongoing maintenance is taking place. More volunteers are still required. Work on the new compound has not started yet, but it is hoped that work will start very soon.

107/23 To receive a report on the Village Hall.  
The next meeting will be held shortly. The Youth Club has started again and is now located downstairs in the Kidsbury Hall. In view of this, the Councillors asked that the Clerk arrange for all future meetings to be held in the upstairs Sedgemoor Room to prevent noise disruption from the youth club in the adjoining room downstairs.

The General Manager has left the employment of the hall, and a replacement or replacements are being sought. There are two temporary replacements. There is a new email address for the hall [info@wembdonvillagehall.co.uk](mailto:info@wembdonvillagehall.co.uk).

108/23 To consider the content of the Parish Paper.  
Councillor Edwards asked whether she should declare an interest in this agenda item, as she advertises in the Parish Paper. The Clerk advised that there was no need, but Councillor Edwards decided not to vote.

The Parish Paper contains a few pages of advertisements each edition. The Councillors considered whether they add any value to the publication, and it was generally agreed that they did add value so the advertisements will continue.

109/23 To receive a report on the allotments.  
The weather has meant that all grass and weeds are growing very quickly and so allotment holders are working hard to keep this under control.

110/23 To receive a report on SID results and Speedwatch.  
The 20mph limit is now in place. More signs are needed. The Clerk will write to Traffic Management asking if more signs will be installed. The Clerk will write to the owners of two properties which have vegetation obstructing road signs.

Councillor Gliddon presented the SID report, as follows:

FIXED SOLAR: Wembdon Rise Eastbound (March 31<sup>st</sup> – May14th) Average Speed 20.86 (22.9 mph in March); 85%ile 24 mph (March 26 mph); Top Speed 54 mph (March 53 mph)

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FIXED SOLAR: Wembdon Rise Westbound (March 31<sup>st</sup> – May 14th) Average Speed 19.81 mph (March 23.67 mph); 85<sup>th</sup>ile 23 mph (March 26 mph); Top Speed 54 mph (March 63 mph).

FIXED SOLAR: Sandford Hill Inbound (March 31<sup>st</sup> - May 14th ) Average Speed inbound 25.44 (March 28.4 mph) Outgoing 29.82 mph (March 31.5 mph); Incoming 85<sup>th</sup> % 33 mph (March 34 mph) Outgoing 36 mph (March 37 mph) Top speed IN 76 mph (March 78 mph).

## Mobile SID incoming by Skimmerton Lane\

For Project: Wembdon Hill - Skimmerton Lane  
Location/Name: Incoming

Traffic Report From 13/01/2023 10:00:00 AM through 15/05/2023 10:59:59 AM

85th Percentile Speed = 31.8 MPH  
85th Percentile Vehicles = 38,215 counts  
Max Speed = 60.0 MPH on 28/01/2023 07:45:00  
Total Vehicles =44,959 counts

## Volumes - weekly vehicle counts

	Time	5 Day	7 Day
Average Daily		821	739
AM Peak	09:00 to 10:00	58	51
PM Peak	04:00 to 05:00	102	84

Speed  
Speed Limit: 20 MPH  
85th Percentile Speed: 31.8 MPH  
50th Percentile Speed: 25.3 MPH  
Average Speed: 23.8 MPH

111/23 To receive a report regarding the Transport Forum and the EDF Forum.  
Councillor Phillips will be attending the next Forum meeting and will be circulating a report to Councillors.

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- 112/23 To note all statutory payments made since the last meeting (see minute 181/20).

Payee	Detail	Amount £
Avalonian Landscapes	Maintenance contract	1417.00
Zurich Municipal	Insurance renewal £1505.93 and £191.34	1697.27

The statutory payments were noted.

- 113/23 To note the following non-statutory payments.

Payee	Detail	Amount £
Tony Jay	Clerk's expenses April 2023	231.54
NALC	Councillor training	117.66
Quantock Framing	Picture frame	40.61
Morrisons	Flowers	25.00
Lloyders UK	Engraved plaque	3.50
Wembdon Village Hall Trust	Refreshments for members of the public who attended the Annual Parish Assembly.	113.05
Avalonian Landscapes	Topsoil for Parklands (£180). Tree maintenance (£75)	255.00
Vistaprint	Roller banner	99.14
Coomber Security	CCTV camera installation	1656.00
Chew Valley Trees	Two trees to be planted to commemorate the passing of the Queen, and the Coronation of the King.	519.00
Parish Magazine Printing	Parish Paper printing. Edition 39.	884.43
SW Ambulance Service.	Lease of two defibrillators.	3360.00

The non-statutory payments were noted.

A budget update sheet had been pre circulated to members.

- 114/23 To receive any matters of report.  
Concerns have again been raised about the dog walking business in the field between Wembdon Hill and Wembdon School. This has been reported many times to the planning enforcement team. The Clerk will request an update.

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- 115/23      The Council is recommended to resolve that members of the press and the public be excluded from the meeting during consideration of agenda item 116/23 by reason of the confidential nature of the items of business to be transacted, in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.  
It was unanimously resolved that the press and public be excluded from the meeting.  
The Chairman left the meeting.
- 116/23      To discuss the maintenance contract arrangements.  
A discussion took place regarding the maintenance contract arrangements. Concerns were raised that some of the tasks have not been completed. The contractor will be informed of these concerns.  
The Chairman returned to the meeting.
- 117/23      Date of next meeting: 12<sup>th</sup> June 2023.

End of minutes.