

## **WEMBDON PARISH COUNCIL**

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**Minutes of a meeting of Wembdon Parish Council** held at St. Georges School Wembdon on **19<sup>th</sup> September 2016** that commenced at **7.30pm** when the following business was transacted

**Present:** Cllr M Solomon (Chairman), Cllr N Harrison (Vice Chairman), Cllr A Reed, Cllr J Riddle, Cllr T Thake, Cllr J Woods.

County and District Cllrs A Bown, I Dyer and J Edney.

**Parish Clerk:** Tony Jay      **Police:** PCSO Long

**70/16 To receive any apologies for absence.**

Apologies had been received from Cllrs D Gliddon and J Jackson. Also from District Cllr L Duddridge.

**71/16 To receive declarations of any pecuniary, prejudicial or personal interests on items relating to this agenda.**

No declarations were received.

**72/16 To receive a Police report regarding crime reports and crime statistics.**

PCSO Long presented the Police report. In the whole of the Bridgwater rural beat there were 636 calls. In relation to Wembdon there was one road related incident, one animal related incident, one distraction burglary, two assaults, three domestic incidents, one deceased person, one criminal damage, one suspicious incident, one 'door to door sales' by an ex-convict and four anti-social behaviour calls, two of which were in relation to Wembdon Playing Field.

The Chairman gave an update regarding the recent incidents at Wembdon Playing Field. Some fires have been lit. Broken bottles have been found, and the fence at the children's play area has been vandalised. There is a group of four boys and a girl who are believed to have been causing most of these problems. Photos have been taken of the group, which will be forwarded to PCSO Long, who offered to enquire into this, and speak to the relevant parents. The individuals can be required to sign behaviour agreement orders if the behaviour persists.

Signature of Chairman

A tent has been erected without permission in Whitegates Field, where youths are living. An eviction notice has been issued by SDC, but this will take a few days to go through the courts.

The yellow parking restriction lines have been painted in the vicinity of the school, but they are already being ignored by parents. The County Council deals with parking enforcement and the Police have no powers regarding parking matters any more. Cllr Ann Bown said that she would take this up with SCC.

**73/16 To approve as a correct record the minutes of the meeting of the Parish Council meeting held on 18<sup>th</sup> July 2016.**

**It was unanimously resolved** to approve the minutes, as amended, as a correct record.

The Chairman signed the amended minutes as being a correct record.

**74/16 To receive the Clerks report.**

The following issues were discussed:

Repair work has taken place to the surface at the children's play area.

There had been a suggestion raised that new allotment holders should pay a deposit in the future to provide a fund in the event that remedial work was required before an allotment could be re-let, however as this practice does not occur in other areas, it was decided not to implement this in Wembdon at the present time.

**75/16 To receive a report from Cllr Webber on Highways, Footpaths and Verges**

All footpaths are in good condition at the present time.

Fly-tipping has been reported in Skimmerton Lane. Cllr Reed will check to see any evidence of this in the near future.

Litter has been left at the triangular piece of land by the church. The next 'give a day' can involve a litter pick.

The small rhynes have been cut, but the cuttings have been left in the rhynes and need clearing. The Chairman will arrange for this work to take place.

Wheelchair users are concerned about the raised kerbs in Crossacre, which need lowering. The Clerk will contact Gary Warren at Dunball, and arrange for a site visit between Mr Warren and Cllr Riddle.

The long term plan for the development of footpaths and cycle paths was discussed. The tarmacking at the bottom part of the footpath between the end of Wares Lane to the NDR was debated. This could not be classified as an official cycle path as it is not wide enough. If the Parish Council wish to pay for the tarmacking then Andy Coupe of SCC has said that he would support this. This will be an agenda item for the next meeting.

Signature of Chairman

**76/16 To receive an update on the construction of the access to the new Village Hall from Homburg Way.**

The funding for this has been approved and is now available. Dobles have been appointed as the contractor. Their schedule commences on 3<sup>rd</sup> October and is due to complete at the end of the week commencing 5<sup>th</sup> December. The preparation of the final legal documentation is in progress. There will be a vehicular and pedestrian access from Homberg Way to the Village Hall.

**77/16 To receive a report from Cllr Gliddon on SID installation and Speedwatch**

The purchase of the SID has been previously approved. A report from Cllr Gliddon had been previously circulated to Councillors. When the SID is purchased then SCC will be setting the poles into position and they will bear the cost. The Chairman will be arranging the purchase, and will then notify Dave Grabham when the SID has been purchased. Roadside training will be arranged for Councillors and volunteers. Cllr Harrison will contact the following people to see if they would like to be involved as either/or physical movers and data retrievers – Pete Proll, John Robins and Steve Burge. Cllrs Solomon, Harrison and Reed said that they would also volunteer. Half of the training costs will be paid by the County Council.

There is a training course available on Tuesday 25<sup>th</sup> October at Rooksbridge which will cost a total of £795 plus VAT. Cllr Harrison will let the Clerk know who is available to attend the training, which can then be booked.

**78/16 To receive a report from Cllr Bingham on the Playing Fields**

The new park bench has been installed on the new Green, which has been funded by the WCA and members of the community. The missing litter bin has been found and installed on a new concrete base. A new dog bin has been installed. The tree as you enter from Crossacre have been pruned for safety reasons. An oak tree in the Playing Fields has also been pruned of low hanging branches. The playing fields are looking amazingly clean. New and more aesthetic fencing to protect the cricket wickets over the winter is being arranged.

**79/16 To note and comment upon the July play inspection report**

The safety surface has been repaired, and the swing chains replaced

**80/16 To consider the replacement of the fence around the toddlers play area**

The options are to replace the post and rail in wood or to install a new metal railing fence. RLT2 funding is available.

**It was unanimously resolved** to agree, in principle, to the installation of a metal railing fence and to obtain three quotations for consideration at the next meeting. One side of the fence will be able to be re-sited to allow for further playground expansion in the future

The Chairman will arrange for these quotations to be obtained, which should be submitted in sealed envelopes to be opened at the next meeting.

Signature of Chairman

**81/16 To consider the installation of CCTV to cover the play equipment and the playing fields**

The Village Hall will be installing a CCTV system, and the Parish Council can 'piggy back' that system to cover the play equipment and the playing fields. SDC recommends and uses the CDS system, which would enable a live link to be made with their CCTV control centre. RLT2 funding is available

**It was unanimously resolved** to purchase a CCTV system as yet to be defined.

Cllr Thake will make enquiries into which different systems are available and will report back to the next meeting.

**82/16 To consider the implementation of the earlier resolution to plant commemorative oaks**

**It was unanimously resolved** to purchase 20 x 14ft oak trees from Thornhayes Nursery of Collumpton for the total cost of £2,600 and to arrange for these to be planted on the new Green.

The Chairman will place the order.

**83/16 To receive a report from Cllr Harrison on the Allotments**

Six allotments have now been let, but four are still available. The new water pipe has been installed and is working properly.

**84/16 To receive a report from the Communications Working Group, Cllrs Jackson and Bingham**

The new magazine will be going to the printers shortly. Articles are still required.

It was reported that the defibrillator had recently been used. Cllrs Harrison and Reed will be appointed 'guardians' for the defibrillators. The Clerk will contact the South West Ambulance Service to find out if they would be able to donate a defibrillator to the Parish Council. The Clerk will then contact Cllr Woods who will then report back to the next meeting.

It was agreed that any expenditure required to maintain the existing defibrillator will be approved.

**85/16 To receive an update on the Village Green and Village Hall project from Cllr Harrison**

The new contractor has been appointed, (HBC) to complete the Hall construction and is now in possession of the site.

**86/16 To consider possible actions by the Council to maintain and generally improve the "Wembdon Streetscene".**

Cllr Woods has painted the Church Road raised posts, which now look excellent. Cllr Woods was thanked for his hard work.

Signature of Chairman

The bus shelter was discussed. It was decided that the shelter needs to be cleaned and 'smartened up'.

The Council noted their disappointment that another tree of great age and character had been felled on Wembdon Rise. This tree had not been covered by a TPO.

**87/16 To consider the scope of works and the tendering process for the renewal of the maintenance contract.**

A detailed listing of the works required has been prepared. This matter will be deferred to the next meeting, when hopefully there will be a full council present.

The Clerk has contacted Andrew Sutton who has confirmed that he is willing to carry on with his current work on a temporary basis.

**88/16 To consider whether the Parish Council should consider working towards achieving the Foundation Award in the New Local Council Award Scheme.**

**It was unanimously resolved** to work towards achieving the Foundation Award

The Clerk suggested that whenever he attends any conferences or training events on behalf of Wembdon, Bleadon and Wraxall/Failand Parish Councils then Wraxall/Failand will pay the full cost, and invoice the other Councils for a third of the costs on an annual basis in March each year. This was agreed.

**89/16 To consider a request from St. Georges Church Wembdon to allow permission for access across Parish Council land when the rebuilding of three outside rooms takes place at St. Georges Parish Centre.**

The Parish Council has no objection to this request, in principle, but would like further information whether the proposed access will be permanent, if only for emergency purposes. Cllr Harrison will write to the Church asking for clarification.

**90/16 To consider a financial update and to approve payments:**

(a) Statutory Payments as per agreement under minute no 324/13

(b) Non Statutory Payments List:

Community Council of Somerset	Subscription	£40.00
Somerset County Council	Room hire x 2	£56.00
Grant Thornton	Audit Fee	£360.00
GB Sports	Playgr'nd Inspection	£18.00
GB Sports	Playground Repairs	£717.60
Broxap	Bench Purchase	£764.40

**It was unanimously resolved** to approve the statutory and non-statutory payments

**91/16 To consider matters of report:**

Signature of Chairman

There were no matters raised

**92/16 Date of next meeting:** 17<sup>th</sup> October 2016 at St. Georges School, Wembdon.

**The meeting closed at 9.40pm**

Signature of Chairman