

Wembdon Neighbourhood Plan Steering Group Meeting 4

Tues 13th Feb 2018

Present:-P.Reed / M.Solomon / P.Major / B.Hedaux / S.Burge / R.Thompson

Apologies- R.Hayden-Briffett / A.Reed / B.Bowering / M.Phillips / J.Jackson

1- PR welcomed all to the meeting remarked that RH-B commented that he was in admiration of the speed and quality with which the group had worked to get draft questionnaire ready.

All agreed and thanked those involved for their hard work 'behind the scenes'

2- Minutes of previous meeting were adopted as accurate

3- Matters arising

- i) Traffic and transport assessments - No data from SCC yet re A39 traffic. Discussion took place re collecting our own data as support evidence, possibly using the SiD or completing our own tally of volume of traffic.

ACTION-MS to chase Somerset County Council

ii) Improvement to Wembdon.org re access to NHP -

ACTION- PM to update page with support from son in law

iii) Article for Parish Newsletter -completed.

iv) updating posters

ACTION-SB will add Flashes across posters and chase D.Gliddon/MS for addition of poster in last noticeboard.

v) Contact with local radio-

ACTION- PR to discuss with Jackie Sealey

ACTION- MS to contact BBC Somerset

ACTION- BH to contact Mercury to add page re Wembdon NHP questionnaire and link the survey to Facebook

4 Surveys- MS reported that the parish council has endorsed the survey and congratulated all for meeting the very tight deadlines set.

Discussion re the online survey tests took place. ACTION-PM to test ' save' if survey is half finished/left.

Discussion re delivery of surveys/parish newsletter took place -thanks to all those who have offered to collate delivery packages and deliver them.

ACTION -MS to distribute the delivery addresses for each deliverer.

MS/PM to collate delivery bundles after delivery from printer for delivery with parish newsletter from Friday/over weekend.

- schools survey discussed. MS awaiting info grant to pay for extra quote for the schools survey by CSC.

ACTION- MS to chase.

ACTION-MS to tell Hannah to proceed with school survey/ PR to resend quote to MS for info.

2-Grants

MS and PR updated the group re the current position re grants

a) Awards for all -not finalised yet, awaiting response from Esther at Sedgemoor. Timing of application including parish council accounts will need to take into account of committed Parish funds.

Parish Council aware they are liable for costs until grants are awarded.

b) Sedgemoor community Fund grant

ACTION -MS to chase Esther who had suggested that this fund would pay for schools surveys/housing surveys.

c) Locality Fund- this is not yet open for the next round of Grant. Up to £9000 may be available. (for planning consultants for NHP write up)

ACTION -PR to continue to follow up

Discussion re the writing of the Plan took place. PR and PM suggested that if problems with the timescale/cost of the write up by consultants, they would write themselves!!!!

3- Community Engagements updates

No further updates via mail/email/Facebook.

MS/PR attending WCA meeting 15/2.

4- Drafting the neighbourhood plan

MS reported helpful discussion with Creech St Michael clerk -Steve Altria. He confirmed that he had used CSC for surveys and WYG to write the plan. WYG had driven the write up process but were expensive and process was now at 2 years and not yet published (soon). The group had also commissioned an ecology survey. Their NHP was thorough.

ACTION -MS to meet S.Todd to scope his involvement/consultancy for write up.

5- AOB- PM remarked that the online housing survey is generic and need to add Wembdon in the 'parish name' box.

Next Meeting-as timeline of actions is 'on track' to have a brief 'catch up ' Tues 13th March at 5 Vicars Lane 7.30pm re grants/consultants appointment

then 10th April at Village Hall

ACTION-BH to book hall via Lyn Tyrrell