

# Wembdon Neighbourhood Plan Steering Group Meeting 2

Tues 12th Dec 2017

Present:-P.Reed / A.Reed / M.Solomon / R.Hayden-Briffett / P.Major / B.Bowering / S.Burge / R.Thompson / M.Phillips

Apologies- N.Harrison

1- MS welcomed all to the meeting and thanked everyone for their support On Monday 11th at the neighbourhood Plan Drop in Consultation event at The Village Hall.

2- **Election Of Chair** P.Reed was proposed (MS) and seconded (AR) . Peter accepted the role. It was decided that election of a vice chair would take place at a later date if required.

3- **Minutes of previous meeting** were adopted as accurate

4- **Matters arising**- Any matters arising were to be addressed in new agenda.

5- **Report re-Meeting with Emma Chorley** (SDC Neighbourhood Plan application support officer)

MS/PR reported that Emma was very supportive and will attend the next steering group meeting. Emma referred us to the SDC Local Plan for much of the data needed. Very little specific to Wembdon. PR noted that following the meeting he felt we could find most of information needed ourselves.eg adding questions in the Neighbourhood Plan questionnaire.

Discussion took place re - data required/ use of consultants

**ACTION=MS will contact D.Gliddon re Oake Neighbourhood plan - Use of consultants-their experience/grants they applied for and timescales involved.**

**MS also to contact Parish Chairs of Cannington/Nether Stowey/Aschcott/Wedmore/Burnham&Highbridge for information re their experiences with/without Consultants and examples of the questionnaires produced.**

**ACTION =AR to investigate 'whole Plan' consultant groups.** to help inform the decision regarding use of consultant/individual consultants to complete our NHP

**ACTION = PM to interrogate SD Local Plan** to collect info for i.) Housing Needs ii) Demographics iii) Traffic survey info iv) SHLAA and v) policies we need to be compliant with/will use

Discussion took place what we (Wembdon Village) value and want for the village eg- Carbon Neutral developments- solar panels, grey water collection / rural identity / rural sustainability / availability of local produce.

6- **Responses to initial consultations**

-Approx 30 residents attended the Drop in consultation -No response via Facebook although 38 members have joined group - just steering group comments via email.

Discussion took place re developing Village engagement with the NHP. Suggestions - include electronic response process AND prepaid envelopes in delivered questionnaires. Link on Facebook and Parish Council website and Next Door Wembdon

**ACTION= MS** to contact Jason Woods to add Neighbourhood plan prominently on Parish website-Wembdon .org

**ACTION=AR** to write article for Parish Newsletter

**ACTION= SB** to create A4 posters for Parish noticeboards/ Shop/Pub/Parish Centre/

**ACTION= PR** to email SB village plan logo for use in posters

**ACTION= RH-B** to nudge responses on Facebook through posting .eg. some people have said.....What do you think?

**ACTION=** involve Local radio eg Sedgemoor FM/ BBC Somerset (M.Major has a contact)

PR shared spreadsheet of responses

**7- Engagement** -continued work to engage various community elements is required.

Church responses received. WCA contacted -no responses as yet

**ACTION= BB** to see Emma Webb re school engagement

**ACTION -BH** to collate School responses

**ACTION= MP** to contact WCA re attendance at WCA meeting PR/MP to present

**ACTION= NH** to contact local businesses

**ACTION= BB** to contact Clive Lilley at Pub

**ACTION =AR** to contact B&B

**ACTION =** Attend local group meetings- Hall trustees user groups eg Sunshiners

## **8- Costings for questionnaire**

**ACTION = PR costings re postage**

**ACTION = MS costings re printing**

**ACTION= MP to contact Nick Tasker** re graphics and design template he used for Village plan and contact details for Jayne who analysed questionnaire data for Village plan

## **9- Date of next meeting**

**TUES JANUARY 8th at 730pm at Mike S** Agenda to include creating draft questionnaire.

**ACTION- PR** to circulate previous Village plan questionnaire **and MS** any other neighbourhood plan questionnaires from Parish Chairs