

## **WEMBDON PARISH COUNCIL**

**Parish Clerk  
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**To: The Chairman and all members of Wembdon Parish Council.**

**You are summoned to attend the meeting of Wembdon Parish Council, to be held on Monday 8<sup>th</sup> January 2018 at 7.30pm at Wembdon Village Hall, Homberg Way, Wembdon, when the following business will be transacted.**

**Signed Tony Jay  
Parish Clerk  
3rd January 2018**

### **AGENDA**

*Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability), crime and disorder, health and safety, and human rights*

*Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Members of the public and press may speak only once, and only in respect to items listed on the agenda, for a maximum of three minutes. Prior notice must have been given to the Parish Council Chairman or the Parish Clerk no later than 12:00 noon on the third working day prior to the scheduled start time of the Council meeting.*

- 1. To receive any apologies for absence.**
- 2. To receive declarations of any pecuniary, prejudicial or personal interests on items relating to this agenda.**
- 3. To approve as a correct record the minutes of the meeting of the Parish Council held on 11<sup>th</sup> December 2017.**
- 4. To receive a briefing from SDC on the role of the Council in the Neighbourhood Plan process.**
- 5. To receive a briefing from the Community Council of Somerset on the Neighbourhood Plan implementation process.**
- 6. To receive an update on the Neighbourhood Plan, and to consider the Parish Council's financial commitment to supporting the plan application.**
- 7. To receive a Police report regarding crime reports and crime statistics, and to receive an update on the criminal damage caused by vandals on the allotment track.**

8. **To receive the Clerk's report.**
9. **To approve the budget and precept demand for 2018/19.**
10. **To discuss the SDC Local Plan.**
11. **To receive a report from Cllr Webber on the Footpaths and Verges.**
12. **To receive a report from Cllr Gliddon on Highways and Speedwatch.**
13. **To receive a report on the Playing Fields.**
14. **To receive a report from Cllr Harrison on the Allotments.**
15. **To receive a report from Cllr Jackson regarding communications.**
16. **To receive an update from Cllr Harrison regarding the setting up of a working group for the development of Wembdon parkland.**
17. **To appoint an internal auditor to complete the audit at the end of the current financial year.**
18. **To note the appointment of PFK Littlejohn LPP as the external auditors for the end of the financial year (replacing Grant Thornton).**
19. **To receive an update regarding the proposal to install children's play equipment suitable for disabled children.**
20. **To consider grant requests.**
21. **To consider a financial update and to approve payments:**

(a) Statutory Payments as per agreement under minute no 324/13

(b) Non Statutory Payments List:

Cheque no	Payee	Detail	Amount
300719	SDC	Bin emptying	£474.19

A budget update sheet to be pre circulated to members

22. **To consider matters of report:**  
*(A report for information without financial commitment)*
  - (a) Agenda items for the next meeting
  - (b) Chairman
  - (c) Clerk
  - (d) Members

23. **Date of next meeting:** 12<sup>th</sup> February 2018