

## **WEMBDON PARISH COUNCIL**

**Parish Clerk  
Tony Jay  
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**To: The Chairman and all members of Wembdon Parish Council.**

**You are summoned to attend the meeting of Wembdon Parish Council, to be held on Monday 11<sup>th</sup> December 2017 at 7.30pm at Wembdon Village Hall, Homberg Way, Wembdon, when the following business will be transacted.**

**Signed Tony Jay  
Parish Clerk  
6<sup>th</sup> December 2017**

### **AGENDA**

*Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability), crime and disorder, health and safety, and human rights*

*Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Members of the public and press may speak only once, and only in respect to items listed on the agenda, for a maximum of three minutes. Prior notice must have been given to the Parish Council Chairman or the Parish Clerk no later than 12:00 noon on the third working day prior to the scheduled start time of the Council meeting.*

- 1. To receive any apologies for absence**
- 2. To receive declarations of any pecuniary, prejudicial or personal interests on items relating to this agenda.**
- 3. To approve as a correct record the minutes of the meeting of the Parish Council held on 13<sup>th</sup> November 2017.**
- 4. To receive the Clerk's report.**
- 5. To receive a Police report regarding crime reports and crime statistics.**

6. **To receive an update from Cllr Harrison regarding the setting up of a working group for the development of Wembdon parkland.**
7. **To receive an update from the Neighbourhood Plan steering committee.**
8. **To receive an update on current works in progress.**
9. **To consider a financial update and to approve payments:**
  - (a) Statutory Payments as per agreement under minute no 324/13
  - (b) Non Statutory Payments List:

Cheque no	Payee	Detail	Amount
300702	Parish Magazine Printing	Fliers for Neighbourhood Plan	£114.50
300703	Scribe	Account Package License	£308.40
300704	Purnells	Map for Neighbourhood Plan	£26.40
300706	Bradfords	Gravel for Village Hall car park	£160.80
300707	Currys	New Laptop	£409.99
300710	P. Taylor	Laptop set-up fee	£140.00

A budget update sheet to be pre circulated to members

10. **To consider matters of report:**  
*(A report for information without financial commitment)*
  - (a) Agenda items for the next meeting
  - (b) Chairman
  - (c) Clerk
  - (d) Members

11. **Date of next meeting:** 8<sup>th</sup> January 2018