

WEMBDON PARISH COUNCIL

**Parish Clerk
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Minutes of a meeting of Wembdon Parish Council held at St George's School Wembdon on **18th July 2016** that commenced at **7.30pm** when the following business was transacted

Present: Cllr M Solomon, Cllr D Bingham, Cllr N Harrison, Cllr J Jackson, Cllr A Reed, Cllr J Riddle, Cllr J Woods.

County and District Cllrs A Bown, I Dyer and J Edney.

Parish Clerk: Tony Jay **Police:** None

Prior to the meeting a briefing was given by Andy Coupe and Steve Gooding of Somerset County Council regarding various highways and cycleways improvements and traffic speed management schemes proposed for Wembdon and funded by the EDF Community Impact Mitigation measures.

47/16 To receive any apologies for absence.

Apologies were received from Cllrs D Gliddon, T Thake and R Webber, along with District Councillor L Duddridge.

48/16 To receive declarations of any pecuniary, prejudicial or personal interests on items relating to this agenda.

Cllrs Bingham and Harrison declared an interest in agenda item 16 (minute 62/16).

49/16 To receive a Police report regarding crime reports and crime statistics.

No Police report had been received.

50/16 To approve as a correct record the minutes of the meeting of the Parish Council meeting held on 20th June 2016.

Resolved: To approve the minutes as a correct record.

The resolution was properly proposed and seconded (Unanimous)

The Chairman signed the minutes as being a correct record.

51/16 To receive the Clerks report.

Signature of Chairman

The Clerk reported that he had been appointed Parish Clerk to Wraxall and Failand Parish Council. The appointment will commence on 1st September 2016. The Clerk said that he had handed his resignation to Banwell Parish Council, to take effect on 31st August 2016. This will not affect his position or duties as Clerk at Wembdon Parish Council.

52/16 To receive a report from Cllr Webber on the Footpaths and Verges.

The vegetation on the footpath between the allotments and Church Road has been cut by Andrew Sutton. The footpath now looks much better now that this work has been completed.

53/16 To consider the condition of the posts of the raised footpaths in Church Road.

Resolved: That the posts be repainted.

The resolution was properly proposed and seconded (Unanimous)

Cllr J Woods will make the arrangements for buying the paint and carrying out the work. The Clerk will confirm with SDC that they agree for this work to take place.

54/16 To receive a report from Cllr Reed on Highways and Speedwatch.

There was nothing to report.

55/16 To receive a report from Cllr Thake on the Playing Fields.

More frequent grass cutting is now taking place, and the playing fields are looking much better as a result of this. The Village Day is taking place on 29th August. It was agreed that a small JCB digger would be rented for a day to level out areas on the playing fields adjacent to the footpath and carry out other small works.

An area of the safety surface near the main swings has been vandalised and the Clerk was asked to liaise with GB Sports to get this repaired.

56/16 To discuss the areas of Wembdon Parkland where dogs will need to be kept on a lead.

It was agreed to adjourn this item to a future meeting.

57/16 To consider the repair or replacement of the fence surrounding the children's play area at Wembdon Parkland.

It was agreed to remove this from the agenda for the present time.

58/16 To consider a request from Clean Surroundings for an additional litter bin and/or dog bin to be installed at Wembdon Parkland.

The Chairman agreed to contact Clean Surroundings and liaise with them to install an additional dog bin near the NDR bridge on the Wembdon Parkland side and replace the bin currently missing from the playing field. Councillors

Signature of Chairman

will consider whether we need additional bins, and where they should be located and this will be discussed again at the next meeting.

59/16 To receive a report from Cllr Harrison on the Allotments.

Six allotments have now been re-let. The waiting list is now exhausted. Consideration will be given to asking new allotment holders to pay a deposit in the future. The Clerk will take advice regarding this suggestion.

The water pipe has now been sunk. All work undertaken complies with the water board regulations.

The benches have been removed from the allotments to see if this reduces the number of anti-social behaviour problems reported the allotments. To date the situation has improved.

60/16 To receive a report from the Communications Working Group, Cllrs Jackson and Bingham.

A new magazine will be published in the near future. Articles are requested from Councillors and Parishioners.

61/16 To receive an update on the Village Green and Village Hall project from Cllr Harrison.

There has been more vandalism at the Village Hall. The building has been made secure, and so this will hopefully prevent any repeat in the future.

The gap funding from SDC is due to be voted upon at a full SDC meeting on August 3rd.

Cllrs Bingham and Harrison left the meeting.

62/16 To approve the deed of variation regarding the land known as the 'Green at Wembdon' between the District Council, the Parish Council, the major funders to the project and the Village Hall trust. Also to approve that the Parish Council's solicitor is authorised to sign the deed of consent for and on behalf of the Parish Council following the approval of the deed of variation.

Resolved: That the deed of variation is approved, and that the Council's solicitor is authorised to sign the deed of consent on behalf of the Council.

The resolution was properly proposed and seconded (5 in favour, 2 abstentions)

Cllrs Bingham and Harrison returned to the meeting.

63/16 To consider possible actions by the Council to maintain and generally improve the "Wembdon Streetscene".

The condition of the bus stop at the bottom of Wembdon Hill will be discussed at the next Parish Council meeting.

64/16 To consider the tendering process for the renewal of the maintenance contract.

It was agreed that the Chairman will arrange a meeting during August to discuss the scope of the work required in the new contract. All Councillors are encouraged to attend.

65/16 To consider a response to the review of the Parish Cluster arrangements.

Resolved: To respond in accordance with the report submitted to Parish Councillors by Cllr Reed. The Chairman will send a letter in his name submitting the Parish Council's opinions.

The resolution was properly proposed and seconded (Unanimous)

66/16 To review the following Parish Council policies: Standing Orders; Financial Regulations; Risk Schedule and Asset Register.

Resolved: That the Parish Council approve these policies without amendment.

The resolution was properly proposed and seconded (Unanimous)

67/16 To consider a financial update and to approve payments:

(a) Statutory Payments as per agreement under minute no 324/13

Clerks Salary for June 2016	£599.60
HMRC Tax for June 2016	£163.84
GB Sports for June 2016	£18.00
Andrew Sutton Contract for June 2016	£664.00

(b) Non Statutory Payments List:

Wessex Water	Water supply to allotments	£109.49
Holley and Steer	Legal fees	£978.00
CPRE	Annual subscription renewal	£36.00

Resolved: To approve the statutory and non-statutory payments.

The resolution was properly proposed and seconded (Unanimous)

A budget update sheet was circulated to members. No questions were asked.

68/16 To consider matters of report:

The yellow lines have now been painted in the vicinity of Gt. George's School, which has improved the parking issues in the area.

69/16 Date of next meeting: 19th September 2016 at St. Georges School, Wembdon.

The meeting concluded at 9pm.

Signature of Chairman

Signature of Chairman