

## WEMBDON PARISH COUNCIL

Parish Clerk  
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To: The Chairman and all members of Wembdon Parish Council.

You are summoned to attend the Annual Parish Council Meeting of Wembdon Parish Council, to be held on Monday 15<sup>th</sup> May 2017 at 7.30pm. at St. Georges School, Wembdon, when the following business will be transacted.

Signed Tony Jay  
Parish Clerk  
10<sup>th</sup> May 2017

### AGENDA

*Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability), crime and disorder, health and safety, and human rights*

*Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.*

1. To elect a Chairman of the Parish Council for 2017/18.
2. To request the Chairman to sign a declaration of acceptance of office.
3. To receive the Chairman's welcome to the meeting.
4. To elect a Vice-Chairman of the Parish Council for 2017/18.
5. To request the Vice-Chairman to sign a declaration of acceptance of office.

6. To consider the co-option of new Parish Councillors
7. To receive any apologies for absence
8. To receive declarations of any pecuniary, prejudicial or personal interests on items relating to this agenda.
9. To appoint members to serve on the following committees and working groups: Planning; Finance; Footpaths and Verges; Highways and Speedwatch; Playing Fields; Allotments; Communications (website and parish paper) and Wembdon Parkland.
10. To appoint members to serve on the following liaison groups: EDF/Hinkley Point; Quantock Cluster Group; Bridgwater Cluster Group; St. Georges School Traffic Team; Neighbourhood Plan Team and Village Hall.
11. To approve as a correct record the minutes of the meeting of the Parish Council held on 24th April 2017.
12. To approve the Annual Governance Statement for the year ending 31<sup>st</sup> March 2017 (s.1 of the Annual Return 2016/17)
13. To approve the Annual Accounting Statements for the year ending 31<sup>st</sup> March 2017 (s.2 of the Annual Return 2016/17)
14. To receive the Clerk's report.
15. To receive a Police report regarding crime reports and crime statistics.
16. To receive a report from Cllr Webber on the Footpaths and Verges.
17. To receive a report from Cllr Harrison on Highways and Speedwatch.
18. To receive a report on the Playing Fields.
19. To receive a report from Cllr Harrison on the Allotments.
20. To receive a report from Cllr Jackson regarding communications.
21. To receive an update on the Village Green and Village Hall project from Cllr Solomon.
22. To consider possible actions by the Council to maintain and generally improve the "Wembdon Streetscene".
23. To consider whether there are the correct number of notice boards in the village.
24. To consider a request to install mobile goal posts, other play equipment and benches at the Village Green.
25. To review the following Parish Council policies: Standing Orders; Financial Regulations; the Asset Register; the Risk Schedule.
26. To consider changing the day of the monthly Parish Council meeting from the third Monday of each month to the second.
27. To consider the administration of the Parish Council's website

28. To consider a financial update and to approve payments:

(a) Statutory Payments as per agreement under minute no 324/13

(b) Non Statutory Payments List:

Cheque no	Payee	Detail	Amount
300638	Richard Young	Internal audit fees	£50.00
300639	St. George's Centre	Room hire	£8.00
300640	Zurich Municipal	Insurance	£688.99

A budget update sheet to be pre circulated to members

29. To consider matters of report:

*(A report for information without financial commitment)*

(a) Agenda items for the next meeting

(b) Chairman

(c) Clerk

(d) Members

30. Date of next meeting: