

WEMBDON PARISH COUNCIL

Parish Clerk
Tony Jay
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To: The Chairman and all members of Wembdon Parish Council.

You are summoned to attend a Meeting of Wembdon Parish Council, to be held on Monday 16th May 2016 at 7.30p.m.at St. Georges School, Wembdon, when the following business will be transacted.

**Signed Tony Jay
Parish Clerk
11th May 2016**

AGENDA

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability), crime and disorder, health and safety, and human rights

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.

- 1. To elect a Chairman of the Parish Council for 2016/17.**
- 2. To request the Chairman to sign a declaration of acceptance of office.**
- 3. To receive the Chairman's welcome to the meeting.**
- 4. To elect a Vice-Chairman of the Parish Council for 2016/17.**
- 5. To request the Vice-Chairman to sign a declaration of acceptance of office.**

6. **To receive any apologies for absence** (and record approval if a resolution is taken).
7. **To receive declarations of any pecuniary, prejudicial or personal interests on items relating to this agenda.**
8. **To appoint members to serve on the following committees and working groups: Planning; Finance; Footpaths and Verges; Highways and Speedwatch; Playing Fields; Allotments; Communications (website and parish paper) and Wembdon Parkland.**
9. **To appoint members to serve on the following liaison groups: EDF/Hinkley Point; Quantock Cluster Group; Bridgwater Cluster Group; St. Georges School Traffic Team; Neighbourhood Plan Team and Village Hall.**
10. **To approve as a correct record the minutes of the meeting of the Parish Council held on 18th April 2016.**
11. **To approve the annual governance statement for 2015/16 (to be supplied at the meeting).**
12. **To receive the Clerk's report.**
13. **To receive a Police report regarding crime reports and crime statistics.**
14. **To receive an update regarding a Neighbourhood Plan from Cllrs Harrison and Reed on behalf of the steering group.**
15. **To receive a report from Cllr Webber on the Footpaths and Verges.**
16. **To receive a report from Cllr Reed on Highways and Speedwatch.**
17. **To receive a report from Cllr Thake on the Playing Fields.**
18. **To discuss the areas of Wembdon Parkland where dogs will need to be kept on a lead.**
19. **To consider the repair or replacement of the fence surrounding the children's play area at Wembdon Parkland.**
20. **To approve the appointment of GB Sports and Leisure to carry out the annual playground inspection.**
21. **To receive a report from Cllr Harrison on the Allotments.**
22. **To receive and discuss a report from the Communications Working Group, Cllrs Jackson and Bingham.**

23. **To receive an update on the Village Green and Village Hall project from Cllr Solomon.**

24. **To consider possible actions by the Council to maintain and generally improve the 'Wembdon Streetscene'.**

25. **To approve the renewal of the insurance contract with Zurich Insurance PLC.**

26. **To approve the grant of £2,000 to St. George's Parish Centre when the Parish Centre project is completed, and an invoice for this sum is received (*this sum has been budgeted for in the 2016/17 precept*)**

27. **To consider a request for a donation from Home Start (*please note that the total budget for 'other grants' in 2016/17 is £300*).**

28. **To consider a financial update and to approve payments:**

(a) Statutory Payments as per agreement under minute no 324/13

Clerks Salary for April 2016	£ 724.96
HMRC Tax for April 2016	£ 222.52
GB Sports for April 2016	£ 18.00
Andrew Sutton Contract for April 2016	£ 664.00

(b) Non Statutory Payments List:

SCC	Room Hire	£28.00
SDC	Dog bin emptying	£1505.09
Parish Centre	Room hire	£34.00
SALC	Annual subscription	£823.96
Harris and Collard	Excavator hire	£212.40

A budget update sheet to be pre circulated to members.

29. **To consider matters of report:**

(A report for information without financial commitment)

(a) Agenda items for the next meeting

(b) Chairman

(c) Clerk

(d) Members

30. **Date of next meeting:** 20th June 2016 at St. Georges School, Wembdon.