

# WEMBDON PARISH COUNCIL

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You are hereby summoned to attend a Meeting of the Council to be held at St Georges  
School Wembdon

**APCM**  
**Monday 13<sup>th</sup> May 2013**

Annual Parish Council Meeting 7.pm Study Period 7.30 pm Public Session followed  
immediately by meeting

## AGENDA

*Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race,gender,sexual orientation, marital status and any disability), Crime and disorder.Health and Safety, and human rights*

*Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose and providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday preceding the meeting.*

### *Election of Officers and Working Groups*

**Election of ( Chairman ) ( b ) Vice Chairman ( c ) Planning Committee Chairman ( d ) The Finance and General Purposes Committee ( e ) Footpaths Verges and Land Working Group. ( f ) Playing Fields Working Group ( g ) Highways and Speedwatch Working Group ( h ) Allotments Working Group) ( i ) Communications Working group.**

**Chairman only to sign declaration of Office**

**To Consider a Neighbourhood Plan working group**

**Resolution to agree delegated Powers for Planning and Finance Committees**

1. **To receive any apologies for absence:** (and record approval if A resolution is taken)
2. **To receive declarations** of any pecuniary, prejudicial or personal interests on items relating to this agenda.
3. **Confirmation of the minutes:** From **The meeting on 8<sup>th</sup> April 2013**
4. **Action Points:** updated list sent to members prior to meeting. Any further clarification on list reported under this item.

5. Working Group reports: ( decisions where appropriate)

**Footpaths verges and Land  
Highways and Speedwatch  
Playing Fields  
Allotments  
Communications**

6. Correspondence Received: \* Response and decisions as appropriate

- ( a ) GB Sports Inspection summary for 15<sup>th</sup> April 2013
- ( b ) Election Results from 2<sup>nd</sup> May 2013

(All correspondence items on the above to be circulated prior to meeting).

7. Finance and to approve payments:

Clerks salary for May 2013	£ 400.40	
Clerks NI and Tax contributions May 2013	£ 100.00	
GB Sports Invoice For April 2013 Inspection report	£ 18.00	(Vat £ 3.00 )
Parish Centre Room Hire Jan to March 2013	£ 59.50	
Maintenance Contract Andrew Sutton March 2013	£ 367.50	
Somerset County Council Room Hire Jan to March	£ 235.20	
Parish Magazine Printing May Edition	£ 375.00	
Parish Council. Net Website management 2012/13	£ 200.00	
Richard Young Internal Audit Fee 2013	£ 20.00	
Parrett Internal Drainage Board Apr13 to March 14	£ 5.21	
Zurich Annual Insurance Premium 2013/14		£ 684.24

**Annual Accounts post Internal Audit and sign off by the Council prior to  
Submission to the External Auditor Grant Thornton and notice Board posting**

8. Matters for Consideration ( decision if appropriate)

1. Final Decision on Dog Bin after discussions with Sedgemoor
2. Following the successful application by the Wembdon and Village.  
Hall Trust to develop recreational facilities the Parish Council may  
Need to consider and decide on any responses it needs to make or actions it needs to  
take.
3. Notice Board update
4. Development of a neighbour hood plan and to resolve how to move forward.
5. Playground Annual Inspection offer of £ 66.00 for current year

9. Matters of Report

**Agenda Items for next meeting  
Chairman, Clerk , Members  
Next meeting June**

Signed .....

Date .....

**Meeting to be closed at 9pm for the commencement of a planning meeting  
separate details and agenda to this**